

Minutes of the
Dodge County Highway Committee Meeting
November 3, 2016

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on November 3, 2016, in the Dodge County Highway building.

ROLL CALL: The following members were present – Harold Johnson, Jeffrey Caine, Jeff Berres, and Ed Nelson. William Muche was absent. Commissioner Brian Field, Assistant Commissioner Peter Thompson, and County Administrator Jim Mielke were also present. Shop Superintendent John Haase, Operations Superintendent Steve Pett, and Office Manager Lori Fett were present for part of the meeting.

APPROVAL OF AGENDA: Motion by Nelson and seconded by Berres to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF OCTOBER 6, 2016: Minutes of October 6, 2016, were approved as submitted.

PUBLIC COMMENTS: There were no public comments.

SUPERINTENDENT REPORTS: Lori Fett reported that the 2016 budget appears to be on course. The account of concern will be the Snow and Ice Business Unit; actual weather events will dictate the final amount. Adjustments will be made if required.

Steve Pett gave summaries of the Neosho shop project, the CTH YY project, and the CTH TW Kekoskee bridge deck project.

John Haase reported on fleet maintenance and fleet performance as well as efforts to begin requesting proposals for new equipment in 2017.

STAFF REPORTS AND DEPARTMENT CONCERNS: Field presented a letter dated October 19, 2016, from Dodge County Corporation Counsel to Christopher Hookstead declining his request for fencing cost reimbursement. Supervisor Caine clarified that as the minutes of the October 6, 2016, Highway Committee meeting reflect, he did abstain from voting on this issue. The above-mentioned letter did not clearly represent that fact.

Current hiring and staffing efforts were reviewed. The Department was almost at full roster last week until Welder Brock Walker resigned to take a position with Oshkosh Truck.

COMMITTEE REPORTS: There were no Committee reports.

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APPROVE PER DIEMS AND EXPENSES: Motion by Caine and seconded by Nelson to approve a per diem and expenses for Muche for attending the October 5th Drainage District #1 meeting at 9:00 a.m. in the Administration Building. Motion carried.

PROJECT UPDATES: Right-of-way acquisitions will be initiated for several 2017 bridge replacement projects.

The final plat for CTH C (Jersey Road – USH 151) is being completed. A public information meeting will be scheduled soon.

Several meetings with ATV-UTV route applicants have been scheduled.

2017 BUDGET REQUEST UPDATE: The 2017 budget request remains unchanged at this time.

CONSIDER TRUCK CHASSIS PURCHASE PROPOSAL: Haase reported there are requests for proposals (RFP's) being sent to Mack dealers for three new tandem axle chassis to be used as patrol trucks in 2017 if approved in the budget process. RFP's are also being distributed to truck dealers for two new quad axle dump trucks.

DISCUSS ATTENDANCE AT TRANSPORTATION DEVELOPMENT ASSOCIATION ANNUAL MEETING ON NOVEMBER 16: Thompson will attend by consensus of the Committee.

DISCUSS ATTENDANCE AT WCHA PROFESSIONAL DEVELOPMENT & LEADERSHIP COFERENCE ON DECEMBER 6 & 7: No one will attend this conference.

DISCUSS ATTENDANCE AT WCHA WINTER ROAD SCHOOL ON JANUARY 16-18, 2017: Committee members will provide all necessary information to Cindy to ensure timely registration.

REVIEW VOUCHER PAYMENTS AND OCTOBER CREDIT CARD PAYMENT REPORT: Vouchers payment registers and the October credit card payment report were reviewed.

FUTURE AGENDA ITEMS: The following items will be added to an upcoming meeting agenda: new equipment quotations and tour Neosho shop facility.

NEXT COMMITTEE MEETING: The next Committee meeting will be at 8:30 a.m. on December 2, 2016, in the Juneau office.

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FIELD REVIEW: There was no field review.

ADJOURNMENT: The meeting adjourned at 11:34 a.m.

Harold J. Johnson – Chairman

Jeffrey Caine – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.